



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>The Manufactured Home Installation Board</b>
<b>MEETING DATE AND TIME:</b>	<b>Monday, November 5, 2012 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B, Second floor of the Cannon Building</b>

**AGENDA**

(Amended items are noted by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – October 1, 2012
- 3.0 Old Business
- 4.0 New Business
  - 4.1 Discussion of New Legislation – Disciplinary Sanctions
- 5.0 Other Business before the Board (for discussion only)
- 6.0 Public Comment
- 7.0 Next Meeting – January 7, 2013
- 8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**“Pursuant to 29 Delaware Code, Section 10004(e)(2), notice of a public meeting shall be given at least seven days in advance of the meeting. This agenda has been posted less than seven days in advance of the meeting due to emergency office closures resulting from the recent storm.”**

Manufactured Home Installation Board

Agenda – 11/5/12

Page 2

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**MEMBERS: PLEASE CALL THE OFFICE OF THE DELAWARE BOARD of Manufactured Home Installation AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**